Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**SETH RANGLAL KOTHARI GOVERNMENT COLLEGE**
Name of the head of the Institution	**DR. PRAMILA SARASWAT**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02952221840**
Mobile no.	**9829047377**
Registered Email	**srkgovtcollegerajsamand@gmail.com**
Alternate Email	**p_saraswat@gmail.com**
Address	**N.H. 8 NEAR POLICE LINE RAJSAMAND**
City/Town	**RAJSAMAND**
State/UT	**Rajasthan**
Pincode	**313324**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**RACHANA TAILANG**
Phone no/Alternate Phone no.	**02952221840**
Mobile no.	**9887884942**
Registered Email	**srkgovtcollegerajsamand@gmail.com**
Alternate Email	**drrachanatailang@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hte.rajasthan.gov.in/college/gc rajsamand

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://hte.rajasthan.gov.in/college/gc rajsamand

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C+**	**60.80**	**2005**	**20-May-2005**	**19-May-2010**
2	**B**	**2.07**	**2015**	**14-Sep-2015**	**13-Sep-2020**

6. Date of Establishment of IQAC

05-Sep-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC MEETING	**02-Jul-2017**	**5**

	1	
IQAC MEETING	08-Jan-2018 1	7
DISHARI APP DOWNLOAD	20-Jan-2018 60	115
HELLO ENGLISH APP DOWNLOAD	20-Jan-2018 60	137
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SRK GOVT COLLEGE, RAJSAMAND	RUSA	MHRD	2017 365	20000000
[View File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

E CLASS ROOM SWAMI VIVEKANAND STATUE BLOCK LEVEL COMPETITION AAINA 2 COMPUTER LAB GARDEN

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
TRAINING OF STAFF	TRAINING CONDUCTED
MA IN HINDI	STARTED
CCTV CAMERA SYSTEM	INSTALLED
WATER HARVESTING	COMPLETED
HEALTH CHECKUP STAFF AND STUDENTS	HEALTH CHECKUP CAMP ORGANISED
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	29-Mar-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The role of the Principal of a college is multi dimensional. As the HEad of the institutions, the Principal is responsible for both the academic administrative functioning of the college. Principal prepares the agenda for Staff Council meeting place before the council, academic administratives matters requiring the staff councils approval and is responsible for executing its decision. Principal is also responsible for all correspondence with the Directorate, Government of Rajasthan, the central government, University grant commission university which conduct examination different stake holders of the college. the principal received report from the different college committees, which offer advise in matters define in the terms of reference of their function. the college has constituted different committees with lectures members of the non teaching staff which play in important role in the planning and implementation of activities in

different spares of institutional functioning. information available in student feed back forms and available in self appraisal form lectures help the authorities plan proper support for the policies. the participatory role of the staff encourages and sustains the efficient effective running of the college.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Courses offered at this college has been designed at MLS University, Udaipur and duly approved by its academic council and course committees. Examinations are conducted regularly observing the academic calendars strictly. Processes of admission and filling of examination forms are online, hence duly documented and transparent. To ensure the University curriculum's educational effectiveness, the classroom teaching is monitored by the College Administration and Deans of all faculties. As such, the teaching faculty is very dedicated and responsible. Extra classes are organized for students unable to achieve the desired academic progress. Scrutiny of testimonials, credentials and qualifications of the students is performed by the admission cell and counseling is also provided. Freshly admitted students are motivated and oriented through seminar and regular classes. Awareness about compulsory subjects such as language, Elementary Computer Education and Environmental Science is also provided. As per the directions of college education directorate freshly admitted students are advised to take-up extracurricular activity and it is ensured that each and every student is involved in at least one of the activities. Monitoring of the student participation in activities is done through various committees. The academic calendar is provided by the directorate of college education to which the institution is bound to follow. Besides this the directorate also provides calendars for various co-curricular activities which are followed by the institution_strictly. The institute monitors and evaluates the quality of teaching and learning through annual examination system governed by M.L.S. University, Udaipur. Results-of previous classes are discussed with students in following year and students are geared up for studies accordingly. Institute has also provided suggestion box for students, to help them to communicat the college administration for their day to day problems related to teaching -learning. Students are oriented at the onset of the session about the curriculum and evaluation process at University level. Revisions in evaluation patterns are made available on institution website hyperlinked to university and college directorate website. Students are made aware to go through website time to time. Terms tests, Model Question papers etc. are othe lich students get acquainted with the evaluation systemFaculties stress on spot improvement and guide students by delivering same topic in better ways. Practical and assignments are also evaluated in stipulated time period after identifying problems where student feel weak. Target areas and topic-wise summaries are provided to students of PGclasses to improve the weakness. Follow-up sessions and parents teacher meetings are platforms to sort out student grievances. The academic cell of the college keeps the scholar register of every student. Exam results are online. Details of every student year wise is also kept in academic cell

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	HINDI LIT.	01/10/2017

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The management and the IQAC coordinate and collect feedback periodically from students through the process of responding to a questionnaire. They are also informed and given the liberty to submit their suggestions, grievances and

problems anytime during the year through the complaint box placed by the Grievance Redressal Committee. The students also give their feedback on the curriculum through their teachers and the students' feedbacks are given due consideration. The feedback from the faculty is obtained through discussions in the departmental level, through selfappraisal and in faculty meeting. In every area where improvements are required are discussions are held in respective committees/departments. Feedback from the alumni is solicited through consultation during alumni association meetings. Suggestions and comments given by the guardians are also taken into account for future development. The feedback from various stakeholders is collected and thoroughly discussed and analysed in the appropriate forum. Accordingly, matters that can be handled independently and personally are forwarded to the concerned individuals or departments to address the problem by adopting corrective measures. Matters which involve the College as a whole are dealt by the Principal in coordination with the concerned department through head of departments or concerned committee. The proposals given by the different committees and departments are discussed with the Governing Body of the College for necessary action. Strengths of the College are also taken into consideration for further up gradation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom		40	97	39
BCom		192	284	192
BSc		84	110	84
BA		384	1072	384

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1695	68	12	1	1

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
12	12	2	1	1	2

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At the beginning of the academic session, the classwise names of the teachers incharge of classes are displayed on the College notice board. The teachers are responsible for academic progress and psychological wellbeing of their students. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required. At the beginning of the academic session, the teachers incharge conduct orientation programmes for the students, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. They also maintain record of their class attendance, classperformance and academic progress. The teacherss use both formal and informal means of mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1763	12	1:150

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	12	11	0	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	I, II III YEAR ARTS	2017-18	10/05/2018	15/06/2018
BCom	I, II III YEAR COMMERCE	2017-18	26/04/2018	04/06/2018
BSc	I, II III YEAR SCIENCE	2017-18	20/04/2018	11/06/2018
MCom	M.COM PREVIOUS FINAL YEAR	2017-18	26/04/2018	25/06/2018

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Every department has to follow a module of effective internal assessment as class tests. Internal tests are scheduled according to the dates mentioned in the calendar of events. Test co-ordinator every faculty is assigned the job of preparing the test time table and, monitoring of the test process. The HOD of

the respective standard. Questions are framed as per the syllabus prescribed by the University. Lesson plan is framed by every subject teacher in accordance with the available number of classes mentioned in the calendar of events for effective portion coverage. Quality checks of the internal Question paper are conducted at by HOD and IQAC as well. Evaluation is also done on the basis of including surprise test/quizzes, projects and seminars.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

This is an institution of Government of Rajasthan. The Academic calendar is prepared at the level of Commissioner College Education, Jaipur. All government colleges of the state of Rajasthan need to strictly adhere to the provided academic calendar. Similarly the schedule of examination is framed by affiliating university MLSU Udaipur. So broadly the events like admission, student union election, cultural and literary activities are conducted as per the academic calendar of department. Some college level events are needed to be organized in the given time frame. Schedules of filling the examination forms and annual examinations are framed by university. So for major academic and other events college neither has any autonomy nor has the liberty of non compliance of the calendar. Still, the dates of periodical class tests, internal examination etc are scheduled at college level and the concerned faculty and department are supposed to follow it strictly.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG ARTS	BA		947	865	91.34
UG COMMERCE	BCom		146	135	92.5
UG SCIENCE	BSc		519	461	89
PG COMMERCE	MCom	ABST	64	60	93.75

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://hte.rajasthan.gov.in/college/gcrajsamand

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
PREPARATION OF BIOFERTILISER	**AGRICULTURE DEPT., RAJSAMAND**	**14/11/2017**

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	1	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD DONATION CAMP	NSS, NCC, YDC, ROVER RANGER	12	42
BLOOD TEST CAMP	YDC	10	102
RASHTRIYA SWABHIMAN JAGRAN RELY	NSS, YDC	9	95
AUGUST KRANTI	NSS, YDC	7	250
OTH TAKING ON CLEANINESS	NSS	8	232
VOTING AWARNESS	NSS, YDC, NCC AND DISTT. ADMINISTRATION	12	217
WORLD POPULATION DAY	NSS	8	112

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
SPEECH	II POSITION	NATIONAL YOUTH FESTIVAL	1

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
ODF	NSS	ESSAY COMPETITION	3	37

SWACHH BHARAT	NSS, LOCAL PEOPLE OF ADOPTED VILLAGE AND JILA PARISHAD	CLEANINESS CAMP OF ADOPTED VILLAGE	2	100
SAVE DAUGHTER	YDC	DAUGHTER ARE PRECIOUS FEST	7	90
AIDS AWARNESS	NSS, YDC	LECTURE ON AWARNESS	7	205

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5000000	5000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Newly Added

Campus Area	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8390	773271	247	54966	8637	828237
Reference Books	2790	819144	0	0	2790	819144

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
DR. SUMAN BADOLA	E CLASS	CCE, JAIPUR	27/03/2018

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	30	1	1	1	1	4	2	4	0
Added	0	0	0	0	0	0	0	0	0
Total	30	1	1	1	1	4	2	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-CLASSROOM	https://www.youtube.com/channel/UCq6rDF_ByC9s5D9uN834eVA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical

facilities		facilites
2507218	583987	5000000	5000000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The primary responsibility of the College for developing the College infrastructure lies within the Vikas samiti of the College. In terms of the College Library, books are arranged in simple but systematic manner to help the user locate the books easily. Information regarding the arrival of new resources are circulated to all the departments and also posted on the notice board as part of the Current Awareness Service. In order to provide speedy and efficient service, library cards are issued to the students. Periodic upgradation of books and journals are done according to the needs of the students and faculties of various departments.

https://hte.rajasthan.gov.in/college/gcrajsamand

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	CM SCHOLARSHIP, MEDHAVI DEVNRAYAN SCOOTY YOJNA	1046	7017500
Financial Support from Other Sources			
a) National	0	0	0
b)International	0	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
EMPLOYEMENT SKILL DEVELOPMENT	15/11/2017	58	YDC
EMPLOYEMENT FAIR	24/11/2017	85	YDC
WORKSHOP ON GST	18/08/2017	95	YDC ACTO
BASIC COMPUTER TRAINING	07/10/2017	82	YDC

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

| 2017 | PRATIYOGITA DAKSHTA | 78 | 78 | 0 | 0 |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	142	B.COM, BA, B.Sc.	COMMERCE, ARTS, SCIENCE	SRK GOVT. COLLEGE, RAJSAMAND MLSU, UDAIPUR	M.COM MBA, MA, B.ED. NURSING

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
KABADDI, CRICKET, VOLLY BALL, FOOTBALL, CHESS, ATHLETIC	INTER COLLEGE	62
ATHLETIC	INTER FACULTY	191
CHESS	INTER FACULTY	16
FOOTBALL	INTER FACULTY	33
VOLLY BALL	INTER FACULTY	44
CRICKET	INTER FACULTY	48
KABADDI	INTER FACULTY	42

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	YUVA MAHOTSAV	International	0	1	1162785147 50029	NILESH PALIWAL

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

SRK Govt. P.G. College in 2017-18 had a Council of Class Representatives, with each CR elected by the respective class. One or the other CRs represented the students in all academic and administrative bodies. However, SRK Govt. P.G. College has proposed, to develop student initiative, responsibility, and leadership to create an avenue for student representation, to encourage extracurricular activities, and to promote the general welfare of the College family and the wider community. The organization will formally be called The Student Council of SRK Govt. P.G. College.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association is registered under the agesis of Rajasthan Co operative Societies Act. The General Body of the Alumni Association meets at least twice every year. The Office-bearers meet as often as they deem fit to do so. The annual gathering usually has about 50 alumni returning to their Alma Mater. Members of the Alumni continue to contribute to the College in terms of ideas and act as resource persons for various sessions. It is a matter of pride that many of the alumni have done extremely well in their fields (Eg. Like politics, Businessman, Loyer, Police, Universities)

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

SRK Govt. PG College, Rajsamand has introduced the concept of Leadership Circles in the year 2017-18 and has innovated upon it in order to make it more effective. To empower all the employees and students this novel idea was conceptualised by the college council members. The leadership concept permeates from the Principal to the students who also take up this important responsibility so that the entire process works like a circle with the

individual onus on each working to the institutions advantage. The Head of the Institution has a circle of leadership with him/her referred to as the Principal's Leadership Circle (PLC). The PLC is responsible for providing strategic leadership and tactical guidance including utilization of budgeting and resource planning. All the Heads of Teaching Departments and Departments like Examinations, Student Activities etc form the Principals Leadership Circle. The group provides operational direction to the College. The College have a designated Vice Principal from the government and in the absence of the Principal, vice principal take charge of the Principals office. Each of the heads, in turn, have their Leadership Circles, comprising members of the department. These Leadership Circles are responsible for planning and execution at the department levels. When a Head is absent, the charge is taken by one of the members of the Leadership Circle by rotation.of their department Each teacher forms a leadership circle with student leaders in the Class which She/he is in-charge. Similarly, in the Student Activities Department, Faculty Mentors in charge. student council have the office bearers of these councils in their leadership circle. In turn, these student leaders have other students in their circle. As secretaries of various aspects (Like Sports, Culture, Discipline, Environment) Each Leadership Circle functions with a high degree of independence. Yet, they are also interdependent collaborative units, which support each other to deliver value to our stakeholders. Any member of the College can share his/her feedback, idea or opinion on critical issues with the respective Leadership Circles and this helps problems to be addressed at the lowest possible level.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission to various courses offered by the institution is according to the norms of the affiliating University and DCE, Jaipur The college has an admission committee consisting of members from every department to help with the admission process. The college has a totally paperless admission system through an online admission procedure. The applicant along with the parent/ guardian meets the admission counsellors who give them information about the courses offered, eligibility criteria, syllabus details, facilities available, future prospects etc. Once the counsellor approves the applicant's choice of the course, he/she can fill and submit the form with the requisite documents. Selection is based on merit and once the applicants are informed of their selection, they are asked to meet the Principal and confirm their admission by paying the fee. This helps the college in getting to know the parents and for the parents, it is a kind of affirmation that they receive

	from the college.
Industry Interaction / Collaboration	The college has a work from college (WFC) arrangement in YDC with marble industry of Rajsamand, as Rajsamand is known for its high quality marble. The college has invited experts from the industry to deliver guest lectures. Different departments have taken their students on industrial visits to give them a practical exposure. The college also arranges regular training sessions on interview skills, resume writing etc. by industry experts.
Human Resource Management	The college has a well-defined, fair, non-discriminatory HR policy for its employees as directed by the DCE, Jaipur. It accords top priority for staff development and sends staff for orientation programme for them conducted by external resource persons at the beginning of every academic year. Regular training programmes/guest lectures are also organized for the teaching faculty on various subjects pertaining to teaching methodologies, classroom management, teacher development etc. All these help in enhancing the quality of teaching-learning process and in creating conducive atmosphere for team work.
Library, ICT and Physical Infrastructure / Instrumentation	The Library Committee which consists of faculty members assists the Librarian in ensuring the development of the library by recommending books, journals, magazines etc. It also extends reprographic services to students. The institution adopts policies and strategies for adequate technology deployment and maintenance. The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes. The staff and students have access to technology and information retrieval on current and relevant issues. The institution deploys and employs ICTs for a range of activities.
Research and Development	Research Committee, headed by a IQAC Coordinator, administers the promotion and operation of research activities in the College. The Faculty members and students of the college are encouraged to attend international and national workshops/conferences and present research papers. Certain financial

	support is provided for such activities. As subscribed by U.G.C. Faculty members are also motivated and encouraged to offer their expert services as resource persons, subject experts and chairpersons. On-duty leave is provided to faculty members who attend workshops and seminars. Library and laboratory facilities are upgraded by adding new learning resources and instruments.
Examination and Evaluation	Headed by a Coordinator, the College Examination Cell takes care of all work related to the examination, including the coordination with the affiliating university. The college follows the examination and evaluation system prescribed by the affiliating university. Procedures are also in place to communicate effectively to students about the university examination schedule, the pattern and scheme of examinations etc. The performance of students is also monitored by the class mentors and students are told about the areas in which they need to make improvements, thereby emphasizing on the aspect of leadership at all levels and minimum attendance of 75 requirements are strictly enforced.
Teaching and Learning	The IQAC has frequent interactions with Heads of the Departments to evaluate the teaching learning process of the institution. The Academic Cell also provides inputs to improve this based on the routine audits. The attempt is to constantly improve teaching methodologies, class room atmosphere, and exam results. the faculty members are constantly advised and motivated to increase the number of quality research papers by presenting the same in seminars and conferences. All these contributed to the improvement of quality in the teaching learning process.
Curriculum Development	The college is affiliated to MLS University and follows the curricula prescribed by the MLS University for all the courses offered and as such it has a limited role in the framing of the curricula. However, with the introduction of this system, the college is playing a proactive role in presenting its recommendations for syllabus revision. Suggestions are made

	to the Board of Studies through the Department meetings convened by the various departments of the University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The Institute Resource Planning (IRP) platform helps in implementing e-governance in all aspects. With the entire leadership having access to all aspects of the College, planning becomes easier and data accuracy is cross-checked and verified
Administration	Administration module of the IRP includes indenting and management of inventories. Not only that, all aspects of Management Control is enabled through real-time monitoring of flows. Security, house- keeping and all aspects of administration are covered by the IRP system
Finance and Accounts	The College has a Finance module. All finance, both revenue and expenditure, is handled by the same platform. All salary payments are through online transfers and all accounts are maintained online. Students are allowed to pay their fees online through various online procedure basically treasury of Rajsamand for salary and PD account of college. All records are reflected on the students and parents' mobile apps, providing full transparency. The College has moved significantly in the direction of a cashless and paperless system in 2017-18.
Student Admission and Support	The entire admission process is online. Students can apply to their chosen course from anywhere in the world. However, students are expected to meet the Admission Counsellors and the Principal in person in order to ensure that they get proper guidance. All students can reach their teachers through the mobile apps. Almost all relevant documents are placed on the online system as well. Circulars and other communication also happens through the IRP communication module.
Examination	Considering that the College is an affiliated College, we have not been able to implement much of e-governance in the area of Examinations due to the requirement of paperwork from the affiliated University. However, we do

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	PUBLIC FUND MANAGEMENT SYSTEM BY JILA PARISHAD	PFMS TRAINING	06/12/2017	06/12/2017	8	3

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ORIENTATION PROGRAMME	1	05/02/2018	04/03/2018	28

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	14	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
MATERNITY LEAVE, CHILD CARE LEAVE, SUPPORT TO ATTEND TRAINING PROGRAMMES, PROVIDENT FUND, MEDICAL INSURANCE,,	MATERNITY LEAVE, CHILD CARE LEAVE, SUPPORT TO ATTEND TRAINING PROGRAMMES, PROVIDENT FUND, MEDICAL INSURANCE,,	GROUP INSURANCE, FEE CONSETION, GREVIENCE REDRESSAL, SPORTS AND CULTURAL, INCENTIVES ETC.

STATE INSURANCE, GRATUITY, GROUP INSURANCE	STATE INSURANCE, GRATUITY, GROUP INSURANCE	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The management conducts frequent internal audits. External financial audit is done

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative			Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

While the parents have been very supportive of the initiatives of the College, the college doesn't have a registered parent-teacher association. However, the college maintains contact with the parents through the Principal's office as well as class representative and members of student union council.

6.5.3 – Development programmes for support staff (at least three)

A two-day orientation programme for the support staff is held every year in the month of july is started the session. The program includes guest lectures on motivation and attitude as well as several workshops. In addition, two training programs – one on digital payments and another on women's health were organized for the support staff internally.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Incentive scheme for promotion of research and attending conferences and workshops - Course-handouts in all courses.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

| 2017 | GST WORK SHOP | 18/08/2017 | 18/08/2017 | 18/08/2017 | 12 |
| 2017 | AWARNESS OF SOLAR ENERGY | 13/11/2017 | 13/11/2017 | 13/11/2017 | 10 |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BETI BACHAO BETI PADHAO (PC PNDCT ACT)	05/09/2017	05/09/2017	59	42
WORLD POPULATION DAY	11/07/2017	11/07/2017	78	68

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
100

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	8
Rest Rooms	Yes	4
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	04/08/2017	01	CLEANINESS CAMPAIGN	EDUCATED PEOPLE OF ADOPTED OF VILLAGE FOR CLEANINESS	103
2017	1	1	12/08/2017	01	SWACHHTA PAKHWARA	COMMUNITY SERVICE LIKE CLEANING THE BUS STAND AND	107

2017	1	1	06/09/2017	01	SWACHH SANKALP SE SWACHH SIDDHI	RAJSAMAND LAKE OTH TAKING, ESSAY COMPETITION	105

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
SELF DELIBERATED REGULATIONS	03/07/2017	Human Values and Professional Ethics for SRK Govt. college, Rajsamand has been divided as per various faculty and for all Graduate students. If the students takes admission in B.Sc., B.Com and B.A I year he/She has to follow value education human rights in which all the students have to know their fundamental rights and duties and gender equality and the same way all graduate girls students have to know about human rights in which they have to know women right and laws and women values and all the students and teachers have to know about yoga for human excellence and we all have to follow yoga for mental fitness. As our prime minister Shri Narendra Modi by his efforts made 21 June, as International Yoga day. In the same way B.com II year students in their professional ethics have to follow commercial or company law and secretory practice for laws and ethics for contract and trade agreement. Similarly B.com III year students know above banking law, Practice and Insurance law for Insurance benefits now considering professional ethics for science students they must to

	know about patent procedures and benefit of patent rights and this can be included in basis of patents.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
TALK ON NASHA MUKTI (DE ADDICTION)	02/10/2017	02/10/2017	97
INCULCATING VALUES OF CORPORATION AND MUTUAL UNDERSTANDING THROUGH SCOUTING AND ROVER AND RANGER DURING CAMPS	16/12/2017	18/12/2017	2
INCULCATING VALUES OF SELFISHNESS TO THE SOCIETY BY NSS DURING ONE DAY CAMP AND SEVEN DAYS CAMP	04/08/2017	04/08/2017	100
ESSAY COMPETITION ON ODF	14/08/2017	14/08/2017	37

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Digitization and reduced paper-use - Increased of LED lighting - Student-adopted green initiatives - Installation of water-saving faucets in toilets. - Promotion of no hoking zone in college premises

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I 1. Title of the Practice: Celebrating National/International Days. 2. Goal: SRK Govt. College, Rajsamand aims to foster highest standards in student- holistic development. 3. The Context: To prepare students to be part of the community, the college celebrated a host of National/International days with an array of cultural, social and diverse themes. This was to enable them to experience and understand the human community better and also for deeper insights into the world at large. 4. The Practice: At the time of preparation of the Academic Calendar itself the Heads of departments in unison decided to promote cultural, social and global ambience in the institution by listing by various days which would be celebrated as part of department initiatives. The Department of Hindi and Languages decided to celebrate the Mother Tongue Language Day'. The YDC and Women cell celebrated the 'Day for the Girl Child'. The Counselling Cell celebrated 'Suicide Prevention Day' and the NSS celebrated 'NSS Day'' The World Science Day' was celebrated by The Department of Sciences on feb 28. This led to the institution being decked up in varied hues, festive atmosphere and lot of fun element on each of these occasions. These days were a sight to behold and the media coverage of most of these events is a clear indicator of the impact it had on the students, teachers and also the society at large. 5. Evidence of Success: A clear indication of the success of these days is the huge participation for each of the events. Furthermore, the gusto displayed by the organising committee and the participants was evident in abundant measure by all. The sense of belongingness, camaraderie, team work and

excitement were an integral part of all the celebrations. Problems Encountered and Resources Required: Managing the crowd on some of these days was tough, but the departments used the student volunteers who put in a tremendous show to avert any untoward incidents. Apart from these whatever minor hurdles which existed were overcome by the enthusiasm of the participants. Best Practice-2 1. Title of the Practice: Colloquiums 2. Goal: Healthy exchange of ideas, information and scope for learning through inter-disciplinary presentations once every fortnight is what is being done through the conduct of Colloquiums. 3. The Context: Colloquiums are arranged once every fortnight to enable individuals from different department to express their ideas on a concept. Most of the topics for presentation are chosen to appeal to other members from different departments and the relevance of these topics and the content presented is always beyond the constricts of that particular field of study. 4. The Practice: Teachers from all departments know of the Colloquium dates and approach the HODs presenting their willingness to do a session on a particular topic. The HOD then discusses the proposal presented with the teacher and helps in customising it to the needs of everyone on the campus. There is healthy exchange of ideas, questions and suggestions in the question answer hour. The presentation itself spans 30 to 45 minutes followed by question answer session following which the IQAC takes a feedback of the session and it is analysed. 5. Evidence of Success: Evidence of success of this practice is gauged by the healthy interaction which occurs both during, after and beyond the date of presentation as well. There are professional disagreements too across departmental limits and it augurs well for this knowledge community which sometimes is starved of this aspect. Despite the busy schedules of teachers caught up in council activities and other mentoring and research roles, this specific time of Colloquiums is eagerly awaited by teachers. Discussions ensue in the staff room where teachers interact and the ambience of the college changes dramatically with learning and exchange of thoughts becoming the prime focus. 6. Problems Encountered and Resources Required: There are occasions where there were strong disagreements among members on particular areas of presentation, but it all changes the following day as professionalism scores heavily over personal differences. Thus the best practice of organising Colloquiums has been a big plus for all the members of staff and we wish to continue doing this in the future as well.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://hte.rajasthan.gov.in/college/gcrajsamand

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

College's vision , 'To be an institution acclaimed globally for comprehensive education and exceptional student experience' is something the institution adheres to in its truest sense. The institution thrives on exceptional classroom experience and does everything it can to ensure that students get the best of the learning ambience, which is a priority here. The classes are interactive with a constant endeavour to train students for the global challenges which lay ahead of them. It's not just the use of technology which is the focus, but a clear analysis and understanding of the outcomes of the teaching -learning process which takes precedence here. This gives the teachers a clear idea of how, where and when the entire process is heading and how the students are going to benefit from it. The feedback mechanisms, constant brainstorming among colleagues to improve the class quality, inputs from the Student Council and individual students, parent inputs and alumni interaction too go a long way in ensuring that only the best education model is available

to students. The right mix of experience and youth among the teachers and absolute parity when it comes to a blend of male and female teachers imparting top notch education, makes the college the ideal choice for more than one and a half thousand students who study here. Student experience is of paramount importance to every member of the teaching fraternity and the college management too shares the same viewpoint. The students would vouch for the fact that there is an adequate mix of rules with fun, freedom with restriction and congeniality with control. Preparing students for the future involves equipping them with the knowledge, know-how, skills and attitude to be winners. Student experience is also about helping them to understand their peers better, working together in teams and having the sensitivity to understand others. To accomplish our vision with every advancing year we earnestly aim to raise the bar and set high standards for ourselves , so that our students have the best possible holistic experience with us.

Provide the weblink of the institution
https://hte.rajasthan.gov.in/college/gcrajsamand

8.Future Plans of Actions for Next Academic Year

1. Mentoring system to be strengthened . 2. Collection of feedback from participants for Colloquiums, FDPs and Orientation. 3. Proficiency test to study student progression. 4. Consultancy (at least 2 overall). 5. Community Service and Institutional Social Responsibility in NSS. 6. Upgradation of Library software. 7. Fire safety measures. 8. Counseling, Mentoring and self-help groups. 9. Student/Faculty exchange programs. 10. Permanent affiliation of Science Department. 11. Fostering environmental consciousness.